

Revised

Minutes of Meeting November 15, 2004

A meeting of the MCT Board of Directors was held at 7548 Standish Place in Rockville, Maryland on Monday, November 15, 2004. The Board members in attendance were:

Fernando Cruz-Villalba	Winnie Holbrooke
Francha Davis	W.R. "Bill" Larson
G. Stanley Doore	Nancy Poole
Ginny Gong	Carla Satinsky
John Hansman	Eugene Saunders
Ginny Hillhouse	Roald Schrack
F. Noreene Wells	

Call to order and Roll Call

The meeting was called to order at 7:40 p.m. Visitors included four new 2005 Board members: Francine Wyron, Paula Moore, Tom Hoopengardner and Merrill Hessel. Richard Turner, MCT Executive Director, and Dee Willett were also in attendance.

The following Board members, having previously advised of other commitments were excused: Stephenetta Benjamin, Victoria Brailitsa, Allen Edwards, and Alice Scipio. Alice Scipio designated Eugene Saunders to exercise her proxy for her.

Stan Doore moved and Carla Satinsky seconded a motion to excuse them. The motion carried unanimously.

Approval of minutes of September 20, 2004

Fernando Cruz-Villalba moved and Bill Larson seconded a motion to approve the September 20, 2004 minutes with corrections. The motion carried unanimously.

President's Report

Eugene Saunders and Richard Turner attended the County Council's Management and Fiscal Policy Committee meeting where they delivered a progress report on the strategic plan and operations of Montgomery Community Television. The report was received very favorably.

Gene Saunders introduced John Kincaide from Stoy, Malone & Company, P.C. who presented the audit report to the board. The report covered Montgomery Community Television's fiscal year ending in 2004. The financial statements, in the opinion of the auditors, present fairly, in all material respects, the financial position of Montgomery

Community Television. The audits were conducted for the purpose of forming an opinion on the basic financial statements taken as a whole.

The strategic plan was presented to the board as a preliminary draft. Dr. Saunders indicated that there might be some adjustments to the wording of the plan but the major concepts would be preserved. Also external factors, such as the new facility down county, will force major adjustments to the plan.

Richard Turner presented a power point presentation to explain the strategic plan. The plan, at this time, does not include any in-depth financial projections. The topics covered included information concerning the situation analysis, external forces, vision, mission, and values statements, outcome statements, strategies and initiatives at MCT.

Gene Saunders suggested that board members can e-mail Richard Turner if they have any suggestions related to the strategic plan.

Informational Updates

Candidate Forum statements are located on MCT's website.

New Business

Gene Saunders expressed his appreciation to the four board members who will be leaving the board at the end of 2004. Certificates of Appreciation for their years of services were presented to:

Francha Davis – The Court Appointed Special Advocate (CASA)
G. Stanley Doore

The Certificates of Appreciation will be mailed to the following board members:

Stephenetta Benjamin – The National Center for Children and Families
Alice Scipio – National Council of Negro Women

Announcements

Richard Turner announced that on December 6th a luncheon will be planned for all board members to meet Sue Dicile. Ms. Dicile is a national recognized consultant who has worked on various needs assessments for different organizations.

Adjournment

The meeting adjourned at 9:44 p.m. followed by a closed session.